



Patient Participation Group Meeting

27th November 2024 @ 4:30pm

The Boardroom, St Peters Hill Surgery

Meeting Minutes

In attendance

Jacqueline Jacobs (Practice Manager); Molly Marshall (Patient); Stephen Sumner (Patient); Sarah Lamb (Management Assistant)

Discussion points

- JJ introduced herself as new practice manager. Explained that the plan is to revive our PPG, acknowledged that it has been challenging to get it off the ground historically due to changes in management etc.
- Recruitment drive needed – ideally need a breadth of patients from different demographics with different experiences.
- Identified a need for posters and effective communications on website and facebook (polls, surveys?)
- All agreed that it would be beneficial to find group members who are passionate about specific areas i.e. maternity, cancer, alzheimers. A long-term idea could be creating “target days” as a focus point around these specific areas.
- JJ explained the role of social prescribing as this was a topic of interest to members.

What do you envisage we spend our time doing? A question posed to the group by JJ.

- Start simple and build.
- MM felt the role of the PPG is to be proactive and make a difference.

Actions

- MM to email recruitment leaflet to SL (already received at time of minutes being typed)
- MM & SS to go away and research various groups/resources (local) to see if the PPG can promote i.e. loneliness.
- JJ to bring calendar of health events to next meeting with an aim to plan once a quarter choosing one to promote i.e. Stop Smoking Day

Focus for next meeting

- Look at data from national survey, friends and family test and practice telephony data.
- Reception management team to attend and offer some insight into reception processes.

Date of next meeting: TBC